

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

November 14, 1975

**For the confidential information
of the Board of Trustee**

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 Minutes of
 THE TRUSTEES
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Dean Howey and Dr. Preston left the meeting.

ANNOUNCEMENT

President Carlson introduced Dr. George C. Frison, Head of the Department of Anthropology at the University and State Archeologist, who recently was awarded the first Asa T. Hill Memorial Award for his outstanding contributions to archeological research and interpretation. Dr. Frison spoke briefly on archeology and stated that a Wyoming archeological survey had been established. He advised that before any major industrial project or highway could be constructed on land in the State, that an archeological survey must first be conducted.

Dr. Frison left the meeting.

REPORT ON THE
COLLEGE OF AGRICULTURE

At 1:30 p.m. Neal W. Hilston, Dean of the College of Agriculture, Lloyd C. Ayres, Associate Dean of the College of Agriculture, Robert F. Frary, Associate Director of the Agricultural Extension Service, Conrad J. Kercher, Acting Vice President for Academic Affairs, and Hugh B. McFadden, Vice President for University Extension joined the meeting.

Dean Hilston advised that he was on a committee with Dr. Kercher, Dr. McFadden, Lloyd Ayres, and Robert Frary and that they were working on goals, priorities and particular concerns of the College of Agriculture with regard to (1) teaching, (2) extension, and (3) research. Dr. C. Peairs Wilson, Special Consultant from the Western Association of Agricultural Experiment Station Directors, conducted a review of the College of Agriculture, November 4-7, 1975. He will prepare a final report for President Carlson.

Dean Hilston described the teaching, extension, and research programs. He noted the committee had determined that areas for further study were

the image of the college, especially with regard to public relations in the state; policy questions; organization, supervision and operations; program determination, management and delivery; subject matter deficiencies; and physical plant requirements.

A quick delivery system for technical information is being developed. It includes a pocket directory which will list individuals who have expertise in certain fields in the College of Agriculture.

Trustees felt that the people of the State should be able to telephone directly for specialized assistance. Governor Herschler suggested that perhaps the University would want to contact his agency concerning a telephone system which would be workable for the University and complement the pocket directory.

Dean Hilston advised that a comprehensive program planning process for the entire college could be developed as outlined in a preliminary report by Dr. Wilson. A major element of the process would encompass an advisory committee composed of research, extension, and lay people addressing themselves to definitions of major program thrusts. Dean Hilston asked if the Trustees would like to have a liaison member appointed to this committee.

Rules and regulations were explained in regard to expenditure of state and federal funds. Research projects were discussed.

Dr. Kercher advised that the University could publish the pocket directory, develop a number of leaflets on specific topics, produce interim research reports, and prepare handbooks in systems management for major commodities.

It was pointed out that full implementation of new quick delivery and publication systems have financial implications.

The merits of establishing an advisory council to the College were discussed and the concept generally endorsed.

Trustees raised questions about interchange of information between experiment stations, and possible reduction of duplication. They indicated an interest in information about continuing developments in the College of Agriculture.

Governor Herschler left the meeting at 3:00 p.m. and is hereafter recorded as absent. At 3:45 p.m. Messrs. Hilston, Ayres, Frary, Kercher, and McFadden left the meeting.

President Quealy called for consideration of items of business included in the President's Report and, on the basis of discussions which took place during the executive session, the following actions were taken:

APPOINTMENTS

Mr. Hines moved approval of the following appointments as recommended by President

Carlson. The motion was seconded by Mr. McCue, and it carried.

1. Keren A. Meister as Supply Instructor in Business Administration for the period beginning January 1, 1976, and ending June 30, 1976.

2. David E. Johnson as Area 4-H Agent in the Big Horn Basin area, effective December 1, 1975, and for the 1975-76 fiscal year.

APPOINTMENT OF
PART-TIME FACULTY

President Carlson advised that as a matter of information he had included

in the President's Report the part-time appointment of Howard F. Kramin as Instructor in Social Work for the 1975-76 academic year.

REAPPOINTMENT
COLLEGE OF HEALTH SCIENCES

Dr. Thorpe moved the reappointment of Eleanor S. Noble as Temporary Instructor

in Pharmacy for the 1975-76 academic year, effective August 25, 1975.

The motion was seconded by Mr. Brodrick, and it carried.

CONTINUATION ON PROBATIONARY
APPOINTMENT--COLLEGE OF
AGRICULTURE/COLLEGE OF ARTS
AND SCIENCES

Mr. Gillaspie moved that
Clarence L. Villemez, Jr. be
reappointed as Professor of

Biochemistry and Chemistry for the fiscal year 1976-77. Mrs. McEwan
seconded the motion, and it carried.

CHANGE IN DESIGNATION
COLLEGE OF COMMERCE
AND INDUSTRY

It was moved by Mr. McCue to approve a
change in designation for Robert D. Rowe,
presently Visiting Assistant Professor of Economics, to Assistant Professor
of Economics, effective 1976 Spring semester. The motion was seconded by
Dr. Thorpe, and it carried.

Mr. Sullivan moved, Mr. Brodrick seconded, and it carried that
Roger L. Hayen, presently Director of the Division of Business and Economic
Research and Assistant Professor of Business Administration, be designated
as Assistant Professor of Business Administration, effective November 14, 1975,
since Dr. Hayen has resigned his directorship.

RETIREMENT

Mr. McCue moved approval of the retirement
of William B. Bagley, University Extension
Agent in Lincoln County, effective December 31, 1975, as an exception to
the Regulations of the Trustees inasmuch as Mr. Bagley does meet requirements
for retirement under Federal Civil Service requirements. Mr. Bunning
seconded the motion, and it carried.

ACTING ASSOCIATE DEANSHIP

It was moved by Mr. Sullivan, seconded
by Mr. Hines, and carried that Donna R.
Marburger, Associate Professor of Physical Education and Coordinator for
Women's Physical Education, be designated as Acting Associate Dean of
the College of Education for the 1976 Spring semester with a salary
increment of \$250 for that period.

RESIGNATIONS

It was moved by Dr. Thorpe, seconded by Mr. Brodrick, and carried that the following resignations be accepted, to be effective on the dates indicated.

1. John S. Uthoff, Assistant Professor of Theatre, effective May 16, 1976.
2. Lewis G. Polidoro, Associate Professor of Audiology, effective May 16, 1976.

MASTER OF MUSIC-PERFORMANCE
COLLEGE OF ARTS AND SCIENCES

It was moved by Mr. Hines, seconded by Mr. Sullivan, and carried that the College of Arts and Sciences be authorized to offer the Master of Music in Performance degree, effective 1976 Spring semester.

OBSERVATORY PROJECT

President Quealy advised that approval was given by the Trustees at the October 17, 1975, meeting for University officers to negotiate a contract with Ash Manufacturing Company for construction of the dome for this project and that they have now declined to enter into such a contract.

In accordance with the recommendation in the President's Report, Mr. Gillaspie moved that a contract be awarded to Observa-Dome Laboratories, Inc., to include two phases:

1. The dome will be constructed and accepted at the factory for the following cost:

Base bid	\$102,250
Additive items:	
Crane hoist	7,600
Upper wind screen	3,500
Position encoder	<u>3,000</u>
Total cost, Phase I	\$116,350
2. Delivery and installation	<u>25,000</u>
Total cost	<u><u>\$141,350</u></u>

Upon inspection and acceptance by the University of title to the dome at the contractor's factory, the contractor will be obligated to transport and install the dome at the site near Laramie. The amount of \$25,000 owed upon the purchase of the dome will be retained by the University as surety for completion of the work to be performed in Wyoming. This amount equals the contract costs of erecting the dome on the prepared site. The negotiated price is within available funds for all needs of the project. The motion was seconded by Mrs. McEwan, and it carried.

ALL-EVENTS CENTER

Mr. Smith moved adoption of the following resolution:

WHEREAS, the Trustees have determined that present facilities on The University of Wyoming campus are inadequate for the physical activities of all students, and the conduct of intercollegiate athletics and other large audience events; and

WHEREAS, climatic conditions have restricted the opportunity for outdoor activities and events;

BE IT RESOLVED that The Trustees of The University of Wyoming endorse without reservation the need for planning and construction of an all-events center which would provide a large enclosed area in which intercollegiate athletic events, intramural sports and activities would be conducted, individual physical development could be attained, and any event to be attended by a large audience could be conducted, as well as other spaces and rooms necessary for support of physical activities by all students, faculty, staff and such other persons whose programs within the State of Wyoming could make use of such a facility.

IT IS FURTHER RESOLVED that this project be planned upon the basis that funding will be provided from revenue sources exclusive of any present University of Wyoming revenue including student fees.

IT IS FURTHER RESOLVED that this project be presented to the Wyoming Legislature in 1976 for its consideration.

The motion was seconded by Mr. McCue and the resolution unanimously carried.

Mr. True is hereby recorded as voting aye by absentee ballot.

It was moved by Mr. Smith, seconded by Mr. McCue, and carried that the President of the University be authorized to appoint a Program Planning Committee for the all-events center to be comprised of representatives from the student body, athletic department, faculty, administration, staff, and alumni of the University.

Mr. Smith moved that if an all-events center is approved that an all-University Scheduling Committee for the center be established which would be comprised of representatives from the student body, athletic department, faculty, administration and staff. The motion was seconded by Mr. McCue, and carried.

REVENUE BONDS

Mr. Elliott G. Hays, Vice President for Finance, joined the meeting at 3:50 p.m.

to discuss the issuing of the remaining \$420,000 in bonds authorized by the Legislature for the Observatory Project so that the project may be completed. Mr. Hays stated that because of the size of the bond offering and because short-term rates are lower that it was recommended that the \$420,000 in revenue bonds be issued to mature June 1, 1970 through an offering to all Wyoming banks. President Quealy requested that Trustees who are involved with Wyoming banks declare themselves as having a conflict of interest and therefore withdraw from discussion and voting on this item. Trustees Bunning, McCue, Smith, Quealy, and ex officio member Carlson withdrew from the meeting. President Quealy turned the meeting over to Vice President Brodrick. After further discussion, Mr. Sullivan moved approval of the five-year maturity schedule in which \$420,000 in revenue bonds would be issued to mature June 1 in 1979 and 1980 through an offering to all Wyoming banks with the date and time for the sale to be December 18, 1975, at 10:00 a.m.; that Boettcher and Company be authorized to prepare

the notice of sale; and that the proposals be brought to the December 19 meeting of the Trustees for action. The motion was seconded by Mr. Gillaspie and it carried with Brodrick, Gillaspie, Hines, McEwan, Sullivan, Thorpe, and Wilson voting aye. Messrs. Bunning, McCue, Smith, and Quealy abstained from voting.

Mr. Hays left the meeting at 4:00 p.m.

RETIREMENT PROGRAM

It was moved by Mr. Bunning that the retirement system for University employees be changed whereby the employee would be permitted an option on and after January 1, 1976 to (1) participate solely, with regard to salary in excess of \$6,600, in the Wyoming Retirement System, or (2) to participate jointly in the Wyoming Retirement System and the companion systems offered by the Teachers Insurance Annuity Association and College Retirement Equities Fund; and that University officers be authorized to work out a mutually satisfactory implementation date with the Wyoming Retirement Board and to amend the agreement with TIAA-CREF. The motion was seconded by Dr. Thorpe, and it carried.

BUDGET CHANGES

President Carlson indicated that the Division of Animal Science had requested \$22,271 for the replacement of a crawler-type tractor which is utilized at the Laramie farms and that the Student Loans section had requested \$13,000 for operating costs of postage, forms, etc., for the student loan collection program. It was moved by Mr. Sullivan that on behalf of the Trustees that President Quealy contact Governor Herschler with a request for \$35,271 from the Governor's emergency fund which monies would be used for a crawler-type tractor and for operating costs of postage, forms, etc. The motion was seconded by Mrs. McEwan, and it carried.

APPROVAL OF MINUTES

President Quealy asked if there were any corrections or additions to the minutes, as circulated, of the meeting of October 17, 1975. Since there were no corrections or additions, President Quealy declared the minutes of the October 17, 1975 meeting approved.

HIGHER EDUCATION COUNCIL

It was moved by Mr. Brodrick, seconded by Mr. McCue, and carried that President Quealy appoint a Trustees' committee to study the recommendation of the Higher Education Council for an operational analysis of the institutions. President Quealy then appointed a committee of Mr. Hines, Chairman, Mr. Brodrick, and Mr. McCue. It is planned that the committee will extend an invitation to presidents of all other community college boards in the State and the Chairman of the Community College Commission of Wyoming to discuss the Higher Education Council proposal. The committee will report back to the Trustees at the next meeting.

ATHLETIC DEPARTMENT

President Carlson advised that the Athletic Department would like to put weight machines in the trophy room of the Fieldhouse with funds to purchase additional machines to be provided by the Cowboy Joe Club. It was moved by Mr. McCue, seconded by Mr. Gillaspie, and carried that the Athletic Department be allowed to put the weight machines in the trophy room of the fieldhouse.

MATTERS FOR REPORT

President Carlson advised that the Library Director Search Committee had narrowed the list of candidates and that the Committee would shortly be ready to submit names for consideration for a director of the Library.

The next meeting of the Trustees is scheduled for December 19-20,
1975.

ADJOURNMENT

There being no further business, President
Quealy declared the meeting adjourned
at 4:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Willard V. Wilson".

Willard V. Wilson
Secretary